

SEMHAC
Needs Assessment Committee
Monday, March 1 2004

Goal: To finalize the Event locations so we can begin the data collection process. This list also needs to be completed for: (1) general advertising can occur, (2) volunteers are recruited and (3) to forward this information to APM/Affirmations so they are ready to receive calls through their hotline.

Objectives:

- 1.) Review the Event location list. Add locations for Detroit and Wayne County. If none presented; to brainstorm and select committee member to follow-up with suggestions from committee.
- 2.) Protocol review for appropriate sub-committees

AGENDA

- I. Call to order
- II. Moment of Silence
- III. Introductions
- IV. Recording Secretary
- V. Ground rules
- VI. Approve today's agenda
- VII. Old Business
 - A) Complete the event listing for Wayne and City of Detroit (**Action Item**)
 - B) Which sites will need volunteers?
- VIII. New Business
 - A) Review Protocols
 - B) Reimbursement protocols
 - C)
 - D)
- IX. Next meeting date: 3/14/04 (do we need to meet?)
- X. Adjournment